

**Position title:** St John's Care (SJC) Community Chaplain  
**Reports to:** Executive Office SJC  
**Position Objective:** Chaplaincy services to SJC clients and staff

### Employment Details

**Status:** Initial 2-year contract (with an option to extend, subject to review)  
**Hours:** 70 hours per fortnight (negotiable)  
**Award:** Social, Community, Home Care and Disability Services Industry Award [MA000100].  
**Responsible Organisation:** St John's Care, 45 Constitution Avenue, Reid, ACT.  
**Role description:** The position involves pastoral and spiritual care, programs fostering community cohesion, advocacy, case management and emergency relief (ER) work.  
**Probation:** Four months

### Role Description

Under the direction of the SJC Executive Officer, the Community Chaplain will understand, uphold, and work toward the aims and purposes of St John's Care as articulated in its Terms of Reference, and as understood within the wider aims and ethos of St John's Parish and the Anglican Church of Australia.

He/she is to work collaboratively and as an integrated member of the SJC team of staff and volunteers, offering innovative ways to enhance positive social connection and pastoral care for SJC clients.

Specific tasks may include (without being limited to):

- 1) Pastoral care and counselling in response to the emotional, relational and spiritual matters raised by clients.
- 2) Services delivered through the SJC Emergency Relief Program
- 3) 'Trauma informed' case management and referral, including referral pathways within the wider network of religious communities.
- 4) Outcome-based community programs designed to promote client social engagement and emotional wellbeing.

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- 5) Enhancements to the positive, welcoming and safe environment for clients
- 6) Contributions to staff and volunteer education and social programs
- 7) Outreach and community support as required (including welfare checks and supported referrals to community activities)
- 8) Representation and advocacy for the ministry of SJC
- 9) Liturgical ministry (e.g. weddings, funerals) for clients, upon request and as appropriate.

### **Qualifications and experience**

The successful applicant will possess relevant qualifications and experience that demonstrably meet the needs of the role.

- 1) Qualifications may include Diploma(s) or above in Theology, Pastoral Care, Chaplaincy, and/or Allied Health disciplines. Other training in aspects relevant to human services delivery (e.g. case management in mental health, domestic violence, financial counselling, addiction issues) is desirable.
- 2) Experience may include voluntary or paid chaplaincy or pastoral care roles (lay or ordained) in settings such as mental health care, hospitals, gaols, defence organisations or other community or allied health settings. Experience in applying trauma-informed care, especially in relation to domestic violence, is desirable.
- 3) Applicants must have a Working with Vulnerable People clearance through the Office of Regulatory Services (ACT), and Safe Ministry clearance, prior to confirmation of employment.

### **Conduct**

The Community Chaplain will comply with the Anglican Diocese of Canberra and Goulburn's Code of Good Practice, as well as its safe ministry requirements and all other relevant policies.

In consultation with Executive Officer, the Community Chaplain will apply and work to best-practice guidelines as published by the *Spiritual Health Association (Australia)* and *Spiritual Care Australia*, and as applicable to SJC's specific context.

He/she is to maintain accurate records of interactions and interventions, ensuring compliance with confidentiality and reporting requirements.

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The Community Chaplain will stay informed about current trends, best practices, and ethical standards in chaplaincy, provision of social welfare and related fields through ongoing education and training.

**Inquiries:** Mr Jason Haines (0466 231 960, [executive.officer@stjohnscare.org.au](mailto:executive.officer@stjohnscare.org.au))

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