

Appendix 1: Financial Authorities and Limits of Delegation

The authorisations and delegations listed below operate within all provisions of this Financial Delegations Policy

Position	Offertories	Accepting cash donations	Accepting cash payments	Banking cash	Petty cash float	Petty cash reimburse-ments	Approving payment of invoices	Approving electronic payments	Authorising movement of funds	Approving Parish Investments	Approving access to trust funds
Rector	✓	✓	✓	✓			\$50k	\$50k	✓		✓ ¹
Assistant Priest	✓	✓	✓	✓			\$50k	\$50k	✓		
Churchwardens	✓						\$50k	\$50k	✓		
Parish Treasurer	✓			✓			\$50k	\$50k	✓		
Office Administrator		✓	✓	✓	\$400	as required					
Sidespersons	✓										
Office volunteers		✓ ²	✓ ²								
Parish Council										✓	✓
Council delegate							\$50k	\$50k			

On behalf of the Schoolhouse Museum

President		✓	✓	✓	\$40			✓ ³	✓ ³		
SM Treasurer		✓	✓	✓	\$40			✓ ³	✓ ³		
SM Secretary		✓	✓	✓				✓ ³	✓ ³		
SM volunteers		✓	✓		\$40						
Board						✓		✓ ³	✓ ³		

✓ signifies an authorised position in respect of that category

¹ The Rector has a right of veto

² Under direction of the Office Administrator

³ Approved by the Board (or out-of-session by the Executive Committee on behalf of the Board) and executed by two signatories. The Executive Committee comprises the President, Secretary and Treasurer.