



St John the Baptist Anglican Church Canberra

Policy on	Video Recording
------------------	-----------------

Responsible agency	Rector
Electronic file name	Video Recording Policy.pdf
Repository	https://www.stjohnscanberra.org/documents-and-reports
First introduced	21 September 2010
Parish Council approvals	June 2014 October 2019
Next revision due	May 2021

LEGISLATION AND STANDARDS

This policy is bound by The Master Policy of the Parish (www.stjohnscanberra.org Parish Council Login) which recognises the Five Marks of Mission of the Anglican Communion and the Governance of the Diocese Ordinance as the foundations on which our actions are based.

Useful references (accessed October 2019):

<https://lawpath.com.au/blog/legal-film-public-places>

<https://lylawyers.com.au/8764-2/>

<https://www.artslaw.com.au/information-sheet/filmmaking-with-a-smartphone-or-hidden-camera/>

PRINCIPLES

1. In this policy “video recorder” means any device, including a smartphone, with the capacity for recording video sequences. “Video recording” means the use of those devices in the Church.
2. Video recording of services in the church are permitted subject to the approval of the Rector.
3. The right to privacy of all individuals in the Church must be respected. Close up video shots of individuals must not be taken without their knowledge. Close up shots of children must not be taken without the prior consent of their parent or guardian.
4. A video recorder operator must not be in a prominent position or move around during the service. As a general rule the operator should not stand forward of the font and, once in position, should stay in the same place throughout the service.
5. The pulpit, as well as being prominent, needs to be respected as a place from where the Scriptures are expounded. It is therefore inappropriate for a camera operator to be in the pulpit. An unattended camera can be placed in the pulpit with the approval of the Rector where it is unobtrusive.
6. Video recording can be taken from the organ loft with the approval of the Rector.

PROCEDURES

1. At the commencement of the service in which video recording is to take place the officiating clergy, on behalf of the Rector, will so-advise the congregation. This requirement is not necessary for wedding services, where the congregation would expect video recordings to occur.
2. The person operating the recording equipment is required to
 - seek the approval of the Rector beforehand:
 - for a recording to take place, and
 - where they are going to stand and operate the equipment
 - set up all the equipment at least 15 minutes prior to the service
 - ensure all recording equipment is removed no later than 15 minutes after the service unless otherwise agreed with the Rector.